



City of Panama City

AGENDA
CITY COMMISSION MEETING
APRIL 13, 2021
8:00 a.m.

1. Opening Prayer with Reverend Paul McComack of Trinity Lutheran Church.
2. Roll Call and Approval of Minutes for the March 23, 2021 City Commission Meeting.
3. Pledge of Allegiance to the Flag.
4. Mayor's Report
 - 4.a. Child Abuse Prevention Month Proclamation.
 - 4.b. National Public Safety Telecommunicators Week Proclamation.
 - 4.c. Notice of Upcoming Board Openings.

Documents:

[04.13.21 BOARD OPENING MEMO.PDF](#)

- 4.d. Discussion of City Clerk-Treasurer Candidates.

Documents:

[KAREN ELLIS RESUME.PDF](#)
[JANETTE SMITH RESUME.PDF](#)

5. Audience Participation
6. City Attorney
 - 6.a. Ratification of Extensions to the Declaration of State of Emergency due to Hurricane Sally.

Documents:

[SENT LETTER RE EXTENSION OF EMERGENCY DECLARATION 04-8-2021.PDF](#)

- 6.b. Ratification of Extensions to the Declaration of State of Emergency due to COVID-19.

Documents:

[SENT LETTER RE EXTENSION OF COVID-19 EMERGENCY DECLARATION 04-8-2021.PDF](#)

- 6.c. Consideration of Resolution 20210413.1 extending the 30-month deadline for temporary residential units to 36 months.

Documents:

[AGENDA REQUEST_BOUND MATERIALS.PDF](#)

- 6.d. Consideration of St. Andrews School Lease Agreement with Bay County.

Documents:

[LETTER TO COMMISSION RE ST. ANDREWS SCHOOL LEASE 4.7.21.PDF](#)

- 6.e. Consideration of Resolution 20210413.2 for Port of Panama City Note.

Documents:

[4.9.21 LETTER TO NEVIN RE 3MM LOAN.PDF](#)
[CITY COMMISSION RESOLUTION FOR PANAMA CITY PORT AUTHORITY LINE OF CREDIT....PDF](#)
[RESOLUTION WITH EXHIBITS AUTHORIZING LOAN WITH TRUIST SUNTRUST 2021-03.PDF](#)

- 6.f. Consideration of Interlocal Agreement with Bay County for the 800 MHz Communication System.

Documents:

[COUNTY COVERSHEET.PDF](#)
[INTERLOCAL_AGREEMENT_JS_3.30.21_CLEAN.PDF](#)

7. Consent Agenda

- 7.a. Award bid to AWARE, Inc., for the purchase of an automated fingerprint identification system in the amount of \$38,900.00.

Documents:

[AGENDA ITEM FORM - AFIS BID.PDF](#)
[AFIS BID RECOMMENDATION.PDF](#)

- 7.b. Ratify Change Order No. 5 with L&R Contracting, LLC, to increase the contract amount by \$22,474.80 and add 21 additional work days for the Panama City Marina T-dock bulkhead repairs.

Documents:

[AGENDA ITEM FORM - CO 5 PC MARINA.PDF](#)
[L AND R CONTRACTING CO 5, PC MARINA.PDF](#)

- 7.c. Award bid for trees for City parks to Panhandle Landscape Solutions LLC.

Documents:

AGENDA ITEM REQUEST FORM TREE FOR CITY PARKS BID AWARD.PDF
BID TABULATION PC21-025 TREES.PDF

- 7.d. Award bid for Landscape Maintenance Services to Lawnsapes of Bay County Inc. for \$10,680.00 annually for up to four years.

Documents:

PCPD LANDSCAPE AGENDA ITEM PC21-015.PDF
PC21-015 BID TABULATION SHEETS.PDF

8. City Manager

- 8.a. Consideration of review and approval of the National Pollution Discharge Elimination System (NPDES) Notice of Intent (NOI) under the Phase II MS4 Generic Permit.

Documents:

2021 AGENDA ITEM REQUEST FORM.PDF
DEP_ANNUAL REPORT_MS4 YEAR 2_2021.PDF

- 8.b. Consideration to award for North Panama City Sewer improvements to Royal American Construction Company in the amount of \$918,000.00.

Documents:

AGENDA ITEM REQUEST FORM - SEWER IMPROVEMENTS.PDF
BID TABULATION BREAKDOWN.PDF
RORAL AMERICA LOCAL PREFERENCE.PDF
DEWBERRY RECOMENDATION OF AWARD OF BID PC21-016.PDF

- 8.c. Consideration of approval of Task Order with Dewberry in the amount of \$67,785.00 to provide professional engineering services for 39th Street Sewer Improvements.

Documents:

AGENDA REQUEST FORM - DEWBERRY 39TH STREET SEWER.PDF
BACKUP - DEWBERRY - 39TH STREET SEWER IMPRV. 040521.PDF

- 8.d. Consideration of approval of contract with Knight Point Services.

Documents:

ATTORNEY LTR-KNIGHT POINT SERVICES CONTRACT.PDF
HORIZON CLOUD AND INFRASTRUCTURE SERVICES - SOW - PANAMA
CITY HALL 2021 V2 (1).PDF
GSA ELIBRARY CONTRACTOR INFORMATION (1).PDF

- 8.e. Consideration of approval of Core & Main Contracts for Meter Reading Capabilities for Utilities.

Documents:

ATTORNEY LTR-METER READING CONTRACTS FOR UTILITIES.PDF
CITY OF PANAMA CITY FLEXNET-SAAS LESS CUSTOMER

[PORTAL_BID_1758190_4-5-2021_0435_PM.PDF](#)
[M400 BASE STATIONS AND INSTALLATION AT 2 SITES_BID_1672074_3-3-2021_521_PM.PDF](#)
[PANAMA CITY M400 INSTALLATION ATTACHMENT A.PDF](#)
[50\(FT\) CONCRETE POLE LOCATION IN PANAMA CITY.PDF](#)
[PANAMA CITY MONOPOLE INSTALLATION ATTACHMENT B.PDF](#)

- 8.f. Consideration and authorization to purchase property at 309 Elm Avenue for residential development, not to exceed \$537,000.00.

Documents:

[AGENDA ITEM REQUEST - 309 ELM AVENUE.PDF](#)
[ELM AVENUE CONTRACT AND APPRAISALS.PDF](#)

- 8.g. Consideration and authorization to purchase property owned by Florida Rock & Tank for residential development, not to exceed \$340,000.00.

Documents:

[AGENDA ITEM REQUEST - FL ROCK AND TANK.PDF](#)
[FL ROCK AND TANK CONTRACT AND APPRAISAL.PDF](#)

- 8.h. Consideration to award bid to Bay County Builders, LLC for renovations to the A.D. Harris gym for the purpose of re-engaging the site into an active, comprehensive facility, in the amount of of \$83,800.00.

Documents:

[AGENDA ITEM REQUEST - AD HARRIS GYM.PDF](#)
[BID FOR AD HARRIS GYM.PDF](#)

9. City Manager - First Readings

- 9.a. First reading of Ordinance 2787.1, voluntary annexation of 1.446 acres of property located at 225 E Baldwin Rd.

Documents:

[AGENDA REQUEST ORD 2787.1.PDF](#)

- 9.b. First reading of Ordinance 2787.2, amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 225 E Baldwin Rd.

Documents:

[AGENDA REQUEST ORD 2787.2.PDF](#)

- 9.c. First reading of Ordinance 2787.3, amending the Zoning Map of the City to reflect a zoning designation of Mixed Use 3, MU-3, for the property located at 225 E Baldwin Rd.

Documents:

[AGENDA REQUEST ORD 2787.3.PDF](#)

- 9.d. First reading of Ordinance 2790.1, amending the Future Land Use Map of the City to reflect a land use designation of Public Institutional for the property located at 724 & 732 Harmon Ave and 415 E 7th St.

Documents:

[AGENDA REQUEST ORD 2790.1.PDF](#)

- 9.e. First reading of Ordinance 2790.2, amending the Zoning Map of the City to reflect a zoning designation of Public Institutional, P/I, for the property located at 724 & 732 Harmon Ave and 415 E 7th St.

Documents:

[AGENDA REQUEST ORD 2790.2.PDF](#)

- 9.f. First reading of Ordinance 2791.1, amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1325, 1327, and 1329 Balboa Avenue.

Documents:

[AGENDA REQUEST ORD 2791.1.PDF](#)

- 9.g. First reading of Ordinance 2791.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use 3, MU-3 for the property located at 1325, 1327, and 1329 Balboa Avenue.

Documents:

[AGENDA REQUEST ORD 2791.2.PDF](#)

- 9.h. First reading of Ordinance 2792.1, amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1005 Hamilton Avenue.

Documents:

[AGENDA REQUEST ORD 2792.1.PDF](#)

- 9.i. First reading of Ordinance 2792.2, amending the Zoning Map of the City to reflect a zoning designation of Mixed Use 3, MU-3 for the property located at 1005 Hamilton Ave.

Documents:

[AGENDA REQUEST ORD 2792.2.PDF](#)

- 9.j. First reading of Ordinance 2793.1, amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1001 Hamilton Avenue.

Documents:

[AGENDA REQUEST ORD 2793.1.PDF](#)

- 9.k. First reading of Ordinance 2793.2, amending the Zoning Map of the City to reflect a zoning designation of Mixed Use 3, MU-3 for the property located at 1001 Hamilton Ave.

Documents:

[AGENDA REQUEST ORD 2793.2.PDF](#)

10. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.