



CITY OF PANAMA CITY
AGENDA
COMMUNITY REDEVELOPMENT AGENCY
IMMEDIATELY FOLLOWING CITY COMMISSION MEETING

1. Roll Call And Approval Of Minutes For The April 28, 2020 Community Redevelopment Agency Meeting.

Documents:

[04.28.20 MINUTES.PDF](#)

2. Consent Agenda

- 2.a. Consideration To Approve The Contract For St. Andrews CRA Landscape Design Services.

Documents:

[CRA AGENDA ITEM-ST. ANDREWS LANDSCAPE.PDF](#)

3. Public Comment
4. Meeting Adjournment

Meeting Adjournment

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department one week prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance.



Dedicated to Excellence...
People Serving People
www.pcgov.org

MINUTES
CITY OF PANAMA CITY
CITY COMMISSION MEETING
APRIL 28, 2020
8:00 AM

1. Opening Prayer with City Attorney Nevin Zimmerman.

2. Pledge of Allegiance to The Flag.

3. Roll Call and Approval of Minutes for the April 14, 2020 City Commission Meeting.

Interim City Clerk-Treasurer Brandy Waldron called the roll with the following members present: Mayor Greg Brudnicki, Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, and Billy Rader. Also present: City Manager Mark McQueen and City Attorney Nevin Zimmerman.

Commissioner Rader moved to approve the minutes for the April 14, 2020 City Commission Meeting. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

Commissioner Brown moved to add Item 6.d. to the agenda. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

4. Mayor's Report

Mayor Brudnicki recognized Mission BBQ for their donations to the Panama City Fire and Police Departments as well as their many contributions to the community.

4.a. Appointment to the Downtown Improvement Board to an unfilled term to expire October 9, 2021.

Commissioner Rader moved to appoint Allan Branch to fill an unexpired term to expire December 9, 2021. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

5. Audience Participation

Justin Wilson, 7940 Front Beach Road, Panama City Beach, addressed the Commission.

6. City Attorney

6.a. Ratification of Extensions to the Declaration of State of Emergency due to Hurricane Michael.

Commissioner Nichols moved to approve Hurricane Michael State of Emergency Declarations No. 79 and No. 80. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

6.b. Ratification of Extensions to Declaration of State of Emergency due to COVID-19.

Commissioner Rader moved to approve COVID-19 State of Emergency Declarations No. 5 and No. 6. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

6.c. First Reading of Ordinance No. 2733, Natural Gas Franchise Agreement.

The Ordinance was read as a first reading by title only as shown below:

Ordinance No. 2733

AN ORDINANCE GRANTING TO PEOPLES GAS SYSTEM, A DIVISION OF TAMPA ELECTRIC COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE NATURAL GAS FRANCHISE AGREEMENT TO USE THE PUBLIC RIGHTS OF WAY OF THE CITY OF PANAMA CITY, FLORIDA, AND PRESCRIBING THE TERMS AND CONDITIONS UNDER WHICH SAID FRANCHISE MAY BE EXERCISED; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE; AND REPEALING PRIOR ORDINANCE.

6.d. Consideration to approve Residential Construction Agreements.

Commissioner Brown moved to approve Residential Construction Agreements between Panama City and Winterfell Construction, Inc. to construct two houses in the Horizon Park Subdivision. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

7. Unfinished Business

7.a. Final reading of Ordinance No. 2726.1, voluntary annexation of .172 acres of property located at 1820 W 24th St.

Commissioner Rader moved to approve Ordinance No. 2726.1, voluntary annexation of .172 acres of property located at 1820 W 24th St. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2726.1

AN ORDINANCE OF THE CITY APPROVING THE VOLUNTARY ANNEXATION OF 0.172 ACRES OF UNINCORPORATED PROPERTY LOCATED AT 1820 W 24th ST, BAY COUNTY, FLORIDA, INTO THE CITY, AS FURTHER DEFINED HEREINAFTER, AMENDING THE WARDS AND BOUNDARIES OF THE CITY TO INCLUDE SAID LAND AND PROVIDING FOR AN EFFECTIVE DATE.

7. Unfinished Business (Continued)

- 7.b. Final reading of Ordinance No. 2726.2 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1820 W 24th St.**

Commissioner Rader moved to approve Ordinance No. 2726.2 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1820 W 24th St. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2726.2

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF MIXED USE FOR A PARCEL OF PROPERTY LOCATED AT 1820 W 24TH ST, PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.c. Final reading of Ordinance No. 2726.3 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 1820 W 24th St.**

Commissioner Rader moved to approve Ordinance No. 2726.3 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 1820 W 24th St. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2726.3

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 1820 W 24th ST, PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.172 ACRES, MIXED USE 2, MU-2, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.d. Final reading of Ordinance No. 2727.1, voluntary annexation of .172 acres of property located at 2412 Flower Ave.**

Commissioner Rader moved to approve Ordinance No. 2727.1, voluntary annexation of .172 acres of property located at 2412 Flower Ave. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2727.1

AN ORDINANCE OF THE CITY APPROVING THE VOLUNTARY ANNEXATION OF 0.172 ACRES OF UNINCORPORATED PROPERTY LOCATED AT 2412 FLOWER AVE, BAY COUNTY, FLORIDA, INTO THE CITY, AS FURTHER DEFINED HEREINAFTER, AMENDING THE WARDS AND BOUNDARIES OF THE CITY TO INCLUDE SAID LAND AND PROVIDING FOR AN EFFECTIVE DATE.

7. Unfinished Business (Continued)

- 7.e. Final reading of Ordinance No. 2727.2 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 2412 Flower Ave.**

Commissioner Rader moved to approve Ordinance No. 2727.2 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 2412 Flower Ave. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2727.2

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF MIXED USE FOR A PARCEL OF PROPERTY LOCATED AT 2412 FLOWER AVE, PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.f. Final reading of Ordinance No. 2727.3 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 2412 Flower Ave.**

Commissioner Brown moved to approve Ordinance No. 2727.3 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 2412 Flower Ave. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2727.3

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 2412 FLOWER AVE, PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.172 ACRES, MIXED USE 2, MU-2, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.g. Final reading of Ordinance No. 2728 alleyway vacation, platted alley right-of-way located between 1001 Calhoun Ave and 2307 W 11th St and 1000 Arthur Ave.**

Commissioner Nichols moved to approve Ordinance No. 2728 alleyway vacation, platted alley right-of-way located between 1001 Calhoun Ave and 2307 W 11th St and 1000 Arthur Ave. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2728

AN ORDINANCE VACATING AND ABANDONING AN ALLEY RUNNING NORTH AND SOUTH BETWEEN 1001 CALHOUN AVE and 2307 W 11TH ST AND 1000 ARTHUR AVE, PANAMA CITY, FLORIDA, AS MORE PARTICULARLY HEREINAFTER DESCRIBED; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR THE SEVERABILITY OF ANY PART OF THIS ORDINANCE DECLARED INVALID; AND PROVIDING FOR AN EFFECTIVE DATE.

7. Unfinished Business (Continued)

- 7.h. Final reading of Ordinance No. 2729.1 amending the Future Land Use Map of the City to reflect a land use designation of Commercial for the property located at 909 E 7th St.**

Commissioner Brown moved to approve Ordinance No. 2729.1 amending the Future Land Use Map of the City to reflect a land use designation of Commercial for the property located at 909 E 7th St. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2729.1

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF COMMERCIAL FOR A PARCEL OF PROPERTY LOCATED AT 909 E 7th ST, PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.i. Final reading of Ordinance No. 2729.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-1, GC-1, for the property located at 909 E 7th St.**

Commissioner Brown moved to approve Ordinance No. 2729.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-1, GC-1, for the property located at 909 E 7th St. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2729.2

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 909 E 7TH ST, PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.179 ACRES, GENERAL COMMERCIAL 1, GC-1, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.j. Final reading of Ordinance No. 2730.1, voluntary annexation of .305 acres of property located at 2009 W 23rd Ct.**

Commissioner Rader moved to approve Ordinance No. 2730.1, voluntary annexation of .305 acres of property located at 2009 W 23rd Ct. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2730.1

AN ORDINANCE OF THE CITY APPROVING THE VOLUNTARY ANNEXATION OF 0.305 ACRES OF UNINCORPORATED PROPERTY LOCATED AT 2009 W 23rd CT, BAY COUNTY, FLORIDA, INTO THE CITY, AS FURTHER DEFINED HEREINAFTER, AMENDING THE WARDS AND BOUNDARIES OF THE CITY TO INCLUDE SAID LAND AND PROVIDING FOR AN EFFECTIVE DATE.

7. Unfinished Business (Continued)

- 7.k. Final reading of Ordinance No. 2730.2 amending the Future Land Use Map of the City to reflect a land use designation of Residential for the property located at 2009 W 23rd Ct.**

Commissioner Rader moved to approve Ordinance No. 2730.2 amending the Future Land Use Map of the City to reflect a land use designation of Residential for the property located at 2009 W 23rd Ct. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2730.2

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF RESIDENTIAL FOR A PARCEL OF PROPERTY LOCATED AT 2009 W 23rd CT, PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.l. Final reading of Ordinance No. 2730.3 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for the property located at 2009 W 23rd Ct.**

Commissioner Brown moved to approve Ordinance No. 2730.3 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for the property located at 2009 W 23rd Ct. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote. The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 2730.3

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 2009 W 23RD CT, PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.305 ACRES, RESIDENTIAL 1, R-1, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

- 7.m. Final reading of Ordinance No. 2731.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 907 Wilson Ave.**

Andrew Colvin, 4107 West 22nd Street, addressed the Commission.

Commissioner Brown moved to deny Ordinance No. 2731.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 907 Wilson Ave. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 7.n. Final reading of Ordinance No. 2731.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2, MU-2, for the property located at 907 Wilson Ave.**

Item 7.n. was removed from the agenda because Item 7.m. was denied.

8. City Manager

8.a. Consideration of acceptance of a donation from Mission BBQ in the amount of \$2,146.66 and approval of accompanying Budget Resolution #20200428.1.

Commissioner Nichols moved to accept a donation from Mission BBQ in the amount of \$2,146.66 and approve accompanying Budget Resolution #20200428. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none. The Resolution was read by title only as shown below:

RESOLUTION NO. 20200428.1

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2019-2020 BUDGET FOR THE ACCEPTANCE OF A DONATION FROM MISSION BBQ AND PURCHASE OF AUDIO-VISUAL EQUIPMENT AT THE FIRE TRAINING FACILITY.

8.b. Consideration of final payment to Insituform Technologies Inc. in the amount of \$37,454.87 for Cured in Place Pipe (CIPP) sewer lining project.

Commissioner Brown moved to approve final payment to Insituform Technologies Inc. in the amount of \$37,454.87 for Cured in Place Pipe (CIPP) sewer lining project. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none.

8.c. Consideration of approval of Task Order with Metric Engineering in the amount of \$179,282.82 to provide engineering services to reconstruct portions of Harrison Avenue.

Commissioner Haligas moved to approve Task Order No. 20-012 with Metric Engineering in the amount of \$179,282.82 to provide engineering services to reconstruct portions of Harrison Avenue. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none.

8.d. Consideration to purchase 624 Trash Carts from Wastequip in the amount of \$32,824.22.

Commissioner Rader moved to purchase 624 Trash Carts from Wastequip in the amount of \$32,824.22. On a roll call vote Commissioners Mike Nichols, Jenna Haligas, Kenneth E. Brown, Billy Rader, and Mayor Brudnicki voted "YEA". "NAYS" - none.

9. Adjournment

There being no further business, the meeting was adjourned at 9:03 a.m.



AGENDA ITEM REQUEST FORM

06/23/2020

ITEM: 2a. Consideration to accept contract awarded to S&ME, Inc., in the amount of \$55,300 for St. Andrews CRA Landscape Design Services.

BACKGROUND INFORMATION: We received three proposals. The proposals were reviewed by committee and ranked as following: 1. S&ME, Inc. 2. Tullo Planning Group LLC 3. CPH, Inc. City Commission approved award to S&ME, Inc. (Item 7.g.) during City Commission meeting held 5/12/2020.

DEPARTMENT HEAD RECOMMENDATION: Staff Recommends Approval

CRA PLAN REFERENCE

BUDGET IMPACT:

Is this a budgeted item?

If Yes, How much Budgeted?

COST CENTER AFFECTED: 120.5512.53100

Personnel:

Operating: \$55,300

Capital:

Revenue:

Requested By: Michael Johnson, Director CRA/Community Development

Date: 06/23/2020



Dedicated to Excellence
People Serving People

Purchasing Department • 501 Harrison Avenue, Room 107 (32401) • Phone 850-872-3070 • www.pcgov.org

EVALUATION SCORING TABULATION
RFP No. PC20-010 ST. ANDREWS CRA LANDSCAPE DESIGN SERVICES
MAY 6, 2020

BIDDERS	TOTAL OTHER POINTS	FEE POINTS	TOTAL POINTS
S&ME, Inc.	257	114	371
Tullo Planning Group LLC	252	117	369
CPH, Inc.	242	120	362