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## MEMORANDUM

**TO:** Honorable Mayor and City Commission  
**FROM:** T.D. Hachmeister, City Clerk-Treasurer  
**DATE:** October 8, 2019  
**RE:** First Notice of upcoming appointments to the Downtown Improvement Board

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The term of Ms. Kim Syfrett expires on November 8, 2019. Ms. Syfrett does not wish to remain on the board.

The term of Ms. Liane Harding expires on November 8, 2019. Ms. Harding does wish to remain on the board and does not require unanimous consent at this time.

These are Mayor appointed positions with concurrence of the City Commission.

The City has not received any other applications at this time.

This is a first notice of board seat availability; a vote may be taken at the next City Commission meeting.

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To qualify for appointment to the Downtown Improvement Board and remain qualified to serve on this board, a prospective member or member already appointed **shall be an owner of realty within the downtown area, subject to ad valorem taxation, a lessee thereof required by the lease to pay taxes thereon, or a director, officer, or managing agent of an owner or a lessee thereof so required to pay taxes thereon, or a resident of the downtown area**, but no two (2) shall be affiliates of the same corporation, partnership or the same corporation, partnership or other business entity, nor shall any member be serving as a city officer or employee.