



**CITY OF PANAMA CITY PRIVATE PROPERTY DEBRIS REMOVAL (PPDR) PROGRAM  
PROPERTY OWNER PARTICIPATION FORM  
HURRICANE MICHAEL (DR-4399-FL)**

The City of Panama City, in coordination with FEMA, is offering assistance for private property owners to remove Hurricane Michael-related debris from their properties through the Private Property Debris Removal (PPDR) Program. This is an elective program for City property owners, and require the completion of application below.

Applications to PPDR are subject to the review of the City and FEMA for PPDR eligibility, and all properties will require inspection **prior** to debris removal. Submission of a PPDR application **does not guarantee** that the resident will qualify for the City’s PPDR Program. Property owners who have received insurance proceeds or other financial benefits to complete debris removal work on their property will not be eligible for the PPDR Program. Completed applications, including signed right-of-entry forms, constitute a right of access to private property and a hold harmless agreement between the property owner and the City, the State of Florida, and the Federal Government and their respective employees, agents, contractors, and subcontractors.

**TO BE COMPLETED BY THE PROPERTY OWNER OR AUTHORIZED AGENT (PLEASE PRINT):**

<b>OWNER NAME:</b>						
<b>PROPERTY ADDRESS:</b>						
<b>CITY:</b>	PANAMA CITY		<b>COUNTY:</b>	BAY		
<b>MAILING ADDRESS:</b>						
<b>PHONE NUMBER:</b>						
<b>EMAIL ADDRESS:</b>						
<b>DID YOU RECEIVE FEMA INDIVIDUAL ASSISTANCE?</b>	<input type="checkbox"/>	YES	<b>FEMA INDIVIDUAL ASSISTANCE REGISTRATION #:</b>			
	<input type="checkbox"/>	NO				
<b>DID YOU RECEIVE SBA LOAN ASSISTANCE?</b>	<input type="checkbox"/>	YES	<input type="checkbox"/>	<input type="checkbox"/>	NO	

**IF YOU ARE A RENTER / LESSEE:**

Under the City’s PPDR Program, renters / lessees may also be eligible for debris removal if **both** the renter / lessee and property owner complete a PPDR Program application and provide all required documents, including signed right of entry forms.

**TO BE COMPLETED BY THE RENTER / LESSEE (PLEASE PRINT):**

<b>LESSEE NAME:</b>						
<b>PROPERTY ADDRESS:</b>						
<b>CITY:</b>	PANAMA CITY		<b>COUNTY:</b>	BAY		
<b>MAILING ADDRESS:</b>						
<b>PHONE NUMBER:</b>						
<b>EMAIL ADDRESS:</b>						
<b>DID YOU RECEIVE FEMA INDIVIDUAL ASSISTANCE?</b>	<input type="checkbox"/>	YES	<b>FEMA INDIVIDUAL ASSISTANCE REGISTRATION #:</b>			
	<input type="checkbox"/>	NO				
<b>DID YOU RECEIVE SBA LOAN ASSISTANCE?</b>	<input type="checkbox"/>	YES	<input type="checkbox"/>	<input type="checkbox"/>	NO	

**TO BE COMPLETED BY PPDR PROGRAM/CITY:**

<b>RIGHT OF ENTRY NUMBER:</b>						
<b>TAX ID PARCEL NUMBER:</b>						
<b>MORTGAGE RECORD NUMBER:</b>						
<b>GPS LAT</b>		<b>GPS LONG</b>		<b>WARD #</b>		



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BY SUBMITTING THIS APPLICATION, I CERTIFY THAT (INITIAL ALL FIELDS):

<input type="checkbox"/>	I am the owner authorized to grant access to the property listed at the address above.
<input type="checkbox"/>	OR I am the authorized agent of the Property Owner. Please provide a copy of the Authorized Agent Agreement.
<input type="checkbox"/>	OR I am a renter/lessee at the property listed at the address above <i>and</i> the legal property owner has authorized and submitted a complete PPDR application and signed ROE Form.
<input type="checkbox"/>	The debris on this property is a direct result of Hurricane Michael.

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN ORDER TO CONSTITUTE A COMPLETE PPDR APPLICATION. PLEASE INITIAL THE INCLUDED DOCUMENTS:

<input type="checkbox"/>	<b>SIGNED RIGHT OF ENTRY (ROE) FORM</b> NOTE: If a rental property, a signed ROE Form will be required from both the Owner and Renter/Lessee.		
<input type="checkbox"/>	<b>INSURANCE POLICY</b> NOTE: Completion of this application constitutes authorization for the following insurer(s) or agent(s) to release information regarding my coverage and payments for the purposes of the PPDR Program.		
	<b>INSURANCE COMPANY</b>		<b>POLICY NUMBER</b>
<input type="checkbox"/>	Copy of Insurance Policy	<input type="checkbox"/>	Declaration Page
<input type="checkbox"/>		<input type="checkbox"/>	Settlement Statement(s)
- OR -			
<input type="checkbox"/>	By initialing this box, the property owner certifies and attests that they <b><u>did not have insurance</u></b> at the time of Hurricane Michael, 10/10/2018.		

CHECK ALL PROGRAMS APPLYING FOR:

<input type="checkbox"/>	<b>PRIVATE RESIDENTIAL PROPERTY DEBRIS REMOVAL</b>
<input type="checkbox"/>	<b>PRIVATE COMMERCIAL PROPERTY DEBRIS REMOVAL</b> NOTE: Commercial Property Debris Removal requires additional inspection and approval from the City and FEMA, and may require additional documentation for the City's review.
<input type="checkbox"/>	<b>HAZARDOUS STRUCTURE DEMOLITION (BOTH RESIDENTIAL AND COMMERCIAL)</b> NOTE: Request for the demolition of hazardous structures requires additional inspection and approval, including from the City Magistrate and FEMA, and may require additional documentation for the City's review.

PROPERTY OWNER OR AUTHORIZED AGENT SIGNATURE

DATE

RENTER / LESSEE SIGNATURE

DATE

**PRIVACY ACT STATEMENT:** The Property Owner/ Owner's Authorized Agent acknowledge(s) that information submitted will be shared with other government agencies, federal and non-federal, and contractors, their subcontractors and employees but solely for purposes of disaster relief management to meet the objectives of the PPDR Program. This form is signed to signify private property owners intent to participate in the City of Panama City's PPDR Program. This completed form may be a public record pursuant to the Florida Public Records law and subject to disclosure upon request.

TO BE COMPLETED BY PPDR PROGRAM/CITY:

<b>RIGHT OF ENTRY NUMBER:</b>					
<b>TAX ID PARCEL NUMBER:</b>					
<b>MORTGAGE RECORD NUMBER:</b>					
<b>GPS LAT</b>		<b>GPS LONG</b>		<b>WARD #</b>	